



**HUMAN RESOURCES OFFICE  
TECHNICIAN / AGR ADMINISTRATIVE INSTRUCTION**

Number: 05-07

6 JAN 05

**JURY SERVICE PER DIEM**

**No Expiration**

1. A technician is entitled to pay for hours absent from work when called to serve on a jury. The technician is required to provide certification from the court for each day absent and is only entitled to court leave (Time and Attendance code LC) for hours of actual jury service, not for days or parts of days excused by the courts.
2. In the past, technicians have been paid per diem by the courts (\$15 per day plus mileage) for performing jury duty. In order to receive compensation for court leave, the per diem was collected from the technician's pay for each day court leave was used.
3. Legislation was recently signed by the Governor that anyone who is employed by a federal, state, or local government entity is **not** entitled to per diem (\$15 per day) for serving jury duty if they receive regular compensation and benefits from their employer (mileage is still paid and not subject to collection from a technician's pay).
4. Questions may be directed to Ms. Nancy Hamilton, Human Resources Specialist, at CAGNET 63411, DSN 466-3411 or (916) 854-3411.

A handwritten signature in black ink, appearing to read "Stuart D. Ewing".

STUART D. EWING  
Captain, CA ANG  
Deputy, Human Resources Officer

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